



# UNEG Work Reporting 2024 and Work Planning

## Areas for Decisions

### UNEG Annual General Meeting 2025: 13-14 February 2025

This document outlines already identified areas for **decisions** to be taken during both the:

- UNEG Work Group reporting plenary; and
- UNEG 2025 Work Planning sessions.

## Plenary work reporting 2024 sessions

Decisions to be taken during the Plenary - Work Group reporting round up session (Thursday 13 February, 13:30-15:00).

Working Group	Decision to be taken	Outcome
<b>SO1 Develop and Safeguard Professional Norms, Standards and Guidance</b>		
Ethics WG	Approval and agreement of members to include a standard text committing to the ethics principles in any new evaluation regulation/ policy (see <a href="#">Working Group 2024 reports</a> )	
Environmental and Social Impact WG	<a href="#">Approval of the UNEG N&amp;S for ESI</a>	
<b>SO2 Enhance Professionalization and Capacity</b>		
Evaluation Synthesis WG	Agreement on priorities for reflection in the broader ESIC process	
Young and Emerging Evaluators WG	Adoption of the recommendations of the <a href="#">Mapping of YEE engagement in UNEG agencies</a>	
	Approval for the <a href="#">Mapping</a> to be published as a UNEG Reference Document	
	Renewal of the endorsement for the UNEG-UNV Partnership	
Professionalisation WG	Agreement to make the raw content of the <a href="#">UNEG training course</a> available to UNEG members for them to develop agency-specific courses or other customized learning opportunities  If agreed, what are the conditions?	
	Should the course be opened to non-UNEG members?  If yes, who and how?	

Working Group	Decision to be taken	Outcome
<b>SO3 Influence Policy-Making and Operational Work through Evaluations</b>		
Data and AI WG	<a href="#">Approval of the UNEG Ethical Principles for Harnessing AI in United Nations Evaluations</a>	
Humanitarian Evaluation WG	Should the HDP nexus be in the HEWG's agenda or is this best addressed by another Working Group?	
	Should the WG establish a partnership (without an MoU) with the Humanitarian Networks and Partnerships Week (HNPW)?	
National Evaluation Capacity Development WG	Approval for the publication of the <a href="#">Comparative Analysis</a> and <a href="#">Lessons Learned</a> studies as UNEG Reference Documents (after editing and formatting).	
<b>Other work areas – to be presented and discussed during the Plenary – Work reporting session only</b>		
Partnerships Working Group	Next steps for UNEG and its approach to partnerships (discussions may already have been had and outcomes identified during the Strategy Workshop)	
Website Redevelopment Task Force	Agreement to move into Phase 2 of the repository renewal and building the Evaluation Planning Database?	

## Work Planning 2025 session

Decisions to be taken during the Work Planning 2025 session (**Friday 14 February, 14:00-15:30**). The objective of the session is to:

1. Approve the continuation, creation and/ or closure of work groups.
2. Approve areas of work as presented and/ or discussed in the written 2024 work group reports and AGM reporting sessions.
3. Confirm coordinators for the 2025 work groups and identify new coordinators/ convenor where necessary.

**NOTE: Titles and allocation of WG SOs TBC (pending discussions on the new UNEG Strategy).**

Work Group	Decision to be taken	Proposal	Outcome
Peer Review WG	Approval of proposed work	<ol style="list-style-type: none"> <li>1. Peer Reviews of UNAIDS, UNESCO, with UNIDO and ITC tentative. WFP postponed)</li> <li>2. Re-engaging with the OECD/DAC EvalNet to participate as panel members to peer reviews</li> <li>3. Attracting SEFs to undergo peer reviews</li> <li>4. Establishing a roster of Panel Chairs and panel members ready to engage in a peer review</li> </ol>	
	Confirmation of budget	USD25k per Peer Review (this has been agreed previously)	
	WG coordinators 2025		
	SO under new Strategy	SO1 under 2020-2024 Strategy	
Ethics Working Group	Approval of proposed work	<ol style="list-style-type: none"> <li>1. Continue to support uptake of ethics guidance and principles through organized training sessions, info notes/ newsletters on practical implementation etc</li> <li>2. Develop an e-learning course to make foundational ethics training on the principles available for all new evaluators/</li> </ol>	

Work Group	Decision to be taken	Proposal	Outcome
		<p>new UN staff to support ethical practice across the system.</p> <ol style="list-style-type: none"> <li>3. Build stronger mechanisms for community learning and exchange on ethical challenges and emerging issues.</li> <li>4. Strengthen reflection of ethical principles in related guidance/ stronger collaboration with related working group activities.</li> <li>5. Explore the value of and potential common mechanisms for supporting ethical review for evaluations</li> </ol>	
	Confirmation of budget	USD 40,000 to develop specific e-learning course on the Ethics Guidelines and practical application skills for new Evaluators	
	WG coordinators 2025	<ul style="list-style-type: none"> <li>• Rakib Hossain (OIOS) is stepping down as coordinator.</li> <li>• 2024 coordinator, Karen Carter (UNICEF), proposes to continue. Tina Tordjman-Nebe (UNDP) has indicated an interest.</li> <li>• Co-coordinator to be elected at first WG meeting.</li> </ul>	
	SO under new Strategy	SO1 under 2020-2024 Strategy	
Gender Equality, Disability and Human Rights WG	Approval of proposed work	<ol style="list-style-type: none"> <li>1. Extensive update to <a href="#">UN-SWAP 3.0</a> EPI technical note and scorecard in 2025.</li> <li>2. Further guidance and knowledge sharing on the integration of gender, disability and human rights in evaluation, including the implementation and reporting on the UN SWAP and UNDIS evaluation indicators.</li> <li>3. Translation of the Guidance, and development of checklists, infographics, FAQ sheets, etc.</li> </ol>	

Work Group	Decision to be taken	Proposal	Outcome
	Approval of requested funding	USD 15,000 for dissemination products and activities for the revised HR&GE Guidance.	
	WG coordinators 2025	2024 coordinators – Aditi Bhola (OHCHR) and Tara Kaul (UN Women) – propose to continue	
	SO under new Strategy	SO1 under 2020-2024 Strategy	
Environmental and Social Impact WG	Approval of proposed work	Develop Guidance on Integrating ESI in Evaluation (as approved at the AGM 2023)	
	Approval of requested funding	USD 25,000 to develop the Guidance on Integrating ESI in Evaluation	
	WG coordinators 2025	2024 coordinators – Catrina Perch (WFP), Geeta Batra (GEF) and Ben Murphy (UNDP) – propose to continue	
	SO under new Strategy	SO1 under 2020-2024 Strategy	
Decentralised Evaluation Working Group	Approval of proposed work	<ol style="list-style-type: none"> <li>1. Finalize the Mapping and Synthesis for publication as UNEG <b>reference</b> documents</li> <li>2. Pilot the assessment framework with UN stakeholders. <b>Integrate</b> experiences and lessons learnt and link the assessment framework to the maturity matrix.</li> <li>3. Liaise <b>with</b> JIU on their planned “<a href="#">Review of the decentralized evaluation function in United Nations system organizations</a>”</li> <li>4. <b>Establish</b> active peer learning opportunities for DE challenges and solutions</li> <li>5. Build a repository of DE knowledge tools.</li> </ol>	
		Identify volunteers to pilot the DE assessment framework	

Work Group	Decision to be taken	Proposal	Outcome
	Funding	To be defined in Q1 2025	
	WG coordinators 2025	2024 coordinators – Grace Igweta (WFP), Caspar Merkle (UNESCO) and Rahel Kahlert (IAEA) - propose to continue	
	SO under new Strategy	SO1 under 2020-2024 Strategy	
Evaluation Function Working Group	Working Group name change	Approval for the Group to be renamed the Small Evaluation Function WG in 2025.	
	Approval of proposed work	<p>Work areas proposed by the 2024 WG include:</p> <ul style="list-style-type: none"> <li>• Informal support/advisory mechanism tailored to the needs and reality of SEFs, e.g., monthly coffee roulette, peer support sessions, exchange of experiences and good practices.</li> <li>• Strengthen the collaboration with the PRWG for the preparation of SEF for self-assessments and peer reviews; initiate collaboration with other WG to integrate the needs of SEF as per the UNEG strategy.</li> <li>• Other areas of work to be identified by the new WG.</li> </ul>	
	WG coordinators 2025		
	SO under new Strategy	SO1 under 2020-2024 Strategy	
<p>Evaluating Policy Influence Interest Group</p> <p>Note: At the 2024 AGM, the Interest Group were asked to become a WG in 2025.</p>	Approval of proposed work	<ol style="list-style-type: none"> <li>1. Develop generic ToCs for the areas of technical <b>contributions</b> and dialogue facilitation</li> <li>2. Engage in <b>discussions</b> with the National Evaluation Capacities and Gender Equality, Human Rights and Disability Working Groups to improve and validate from these different lenses the different ToCs developed.</li> </ol>	

Work Group	Decision to be taken	Proposal	Outcome
The IG have indicated they prefer to stay an IG in 2025.		<ol style="list-style-type: none"> <li>Complete the Toolkit for Evaluating Policy Influence Interventions.</li> <li>Engage in disseminating the Toolkit.</li> </ol>	
	WG coordinators 2025		
	SO under new Strategy	SO2 under 2020-2024 Strategy	
Evaluation Synthesis Working Group	Approval of proposed work	<ol style="list-style-type: none"> <li>Finalization, editing design and online dissemination of the Synthesis Guidance.</li> <li>Drafting of two further sections of the Guidance in 2025 Q3 and Q4.</li> <li>Working Group coordinators to participate/ deliver a session at a major evidence synthesis event in 2025</li> </ol>	
	Approval of requested funding	USD 20,000 <ul style="list-style-type: none"> <li>USD 10,000 to cover travel of the three WG co-coordinators to attend an ESIC evidence synthesis event in 2025.</li> <li>USD 10,000 to cover professional editorial and interactive design elements for the Synthesis Guidance<sup>1</sup>.</li> </ul>	
	WG coordinators 2025		
	SO under new Strategy	SO2 under 2020-2024 Strategy	
	Approval of proposed work	<ol style="list-style-type: none"> <li>Implementing the recommendations from the mapping exercise</li> </ol>	

<sup>1</sup> Note: As per the “Typology and Approval Process for UNEG documents” in the [FAQs](#), UNEG Guidance documents are “To include Foreword by the UNEG Chair. To be published using the UNEG document template only. Formatting and editing by the Secretariat. Secretariat to make available on the UNEG website and publicize through UNEG social media”.



Work Group	Decision to be taken	Proposal	Outcome
Young and Emerging Evaluators (YEE) Working Group		2. Second cycle for the UNEG-UNV YEE partnership	
	Approval of requested funding	USD 20,000 to facilitate (or supplement) activities for disseminating the mapping report, particularly for in-person events.	
	WG coordinators 2025	2024 coordinators - Agnes Nyaga (OHCHR), Taipei Dlamini (UNESCO), Jiayi He (OIOS) and Faith Chilupula (UNFPA) – propose to continue as coordinators in 2025	
	SO under new Strategy	SO2 under 2020-2024 Strategy	
Methods Working Group	Approval of proposed work	<ol style="list-style-type: none"> <li>1. Learning products and services on methods that are of relevance to UNEG members (diagnostic review on the use of methodological approaches and evaluation methods in UN evaluations: to continue the analysis and finalisation)</li> <li>2. Continued peer exchange webinars on use, appropriateness, and application of methods/techniques/approaches and fostered engagement with like-minded organizations</li> </ol>	
		3. Identification of additional UN agencies to be included into the review	
	Approval of requested funding	Total requested funding in 2025: USD 32,400 <ul style="list-style-type: none"> <li>• USD 18,400 for the methods diagnostics review</li> <li>• USD 14,000 for the translation of UN evaluation reports not in English to correct the potential severe bias.</li> </ul>	
	WG coordinators 2025	2024 coordinator – Lilia Ormonbekova (OHCA) – proposes to continue	

Work Group	Decision to be taken	Proposal	Outcome
	SO under new Strategy	SO2 under 2020-2024 Strategy	
Professionalisation Working Group	Approval of proposed work	<ol style="list-style-type: none"> <li>1. Identify and implement dissemination strategies of the Evaluation Certificate Course following the piloting phase.</li> <li>2. Continue monitoring the course and make revisions, as required.</li> <li>3. Engage with other UNEG working groups on development of micro learning opportunities based on existing and new guidance.</li> <li>4. Continue to populate the Evaluation Community page on SDG:Learn.</li> <li>5. Continue to explore the opportunity for a Community of Practice.</li> </ol>	
	Approval of requested funding	TBD in Q1	
	WG coordinators 2025	<p>2024 WG coordinators – Mona Selim (WFP) and Brook Boyer (UNITAR) - stepping down.</p> <p>New coordinators to be identified at the AGM.</p>	
	SO under new Strategy	SO2 under 2020-2024 Strategy	
Evaluation Practice Exchange Organising Committee	Approval of proposed work	<ol style="list-style-type: none"> <li>1. Approval of a theme for the 2026 EPE and PDS.</li> <li>2. Approval to update the 2012 Principles of UNEG’s EPE Seminars.</li> </ol>	
	Confirmation of funding	Funding for the EPE/ PDS is covered by the USD50K set aside for hosts of EvalWeek.	
	WG coordinators 2025	Staff from the 2026 Rome-based host agencies.	

Work Group	Decision to be taken	Proposal	Outcome
	SO under new Strategy	SO2 under 2020-2024 Strategy	
Data and AI Working Group	Approval of proposed work	<ol style="list-style-type: none"> <li>1. Roll out of the UNEG Ethical Principles for Harnessing AI in United Nations Evaluations</li> <li>2. Documenting completed and emerging AI use cases in UNEG agencies, focusing on lessons, cost-benefit, efficiency gains</li> <li>3. Continue exchange of information on responsible use of data and AI</li> <li>4. Continued organization of knowledge sessions with subject matter experts/external organizations in various sectors.</li> </ol>	
	Approval of requested funding	None in 2025	
	WG coordinators 2025	2024 coordinators – Neha Karkara (UNFPA), Uyen Kim Hyunh (UNICEF) – propose to continue	
	SO under new Strategy	SO3 under 2020-2024 Strategy	
Use of Evaluation Working Group	Approval of proposed work	<ol style="list-style-type: none"> <li>1. Develop a summary of Good Practices on Use of Evaluation</li> <li>2. Organize quarterly webinars on good practices for evaluation use</li> <li>3. Pilot indicator measurement and experience-sharing</li> <li>4. Proceed with “Understanding the use of UN commissioned evaluations by external stakeholders” study implementation</li> </ol>	
		Identify volunteers to pilot the measurement of indicators	

Work Group	Decision to be taken	Proposal	Outcome
	Approval of requested funding	USD 25,000 for a summary of good practices.	
	WG coordinators 2025	2024 coordinators – Katinka Koke (UNITAR) and Alena Lappo (IAEA) - to continue	
	SO under new Strategy	SO3 under 2020-2024 Strategy	
Humanitarian Evaluation WG	Approval of proposed work	<p>Suggested work areas.</p> <ol style="list-style-type: none"> <li>1. Continue the dissemination of the Guidance on the Integration of Humanitarian Principles in the Evaluation of Humanitarian Action. Continue to pilot it and adjust the guidance based on feedback.</li> <li>2. Encourage the use and understanding of the new ALNAP Humanitarian Evaluation Criteria.</li> <li>3. Considering reduced funding for humanitarian action, consider the implications for evaluation of humanitarian action.</li> <li>4. Assist the humanitarian evaluation community reflect on how best to evaluate the HDP nexus, localization, AAP or other topics.</li> </ol> <p>When the HEWG convenes in 2025, the new co-coordinators should identify the precise work plan.</p>	
	Approval of requested funding	TBD	
	WG coordinators 2025	<p>2024 WG coordinators – Sara Holst (FAO) and Laura Olsen (OCHA) - stepping down.</p> <p>New coordinators to be identified at the AGM.</p>	
	SO under new Strategy	SO3 under 2020-2024 Strategy	

Work Group	Decision to be taken	Proposal	Outcome
National Evaluation Capacity Development WG	Approval of proposed work	<ol style="list-style-type: none"> <li>1. Finalize a video to convey the message for both studies, focusing on key messages from both studies (USD 4,000 and official translation USD 3,000)</li> <li>2. Develop a readiness assessment tool to complement existing tools and identify gaps, entry points, and opportunities for strengthening national evaluation systems and capabilities (USD 8,000).</li> <li>3. Organize a side event at the HLPF in 2025 to enhance awareness of UN Resolutions and their implications for NECD among UNEG members and partners.</li> </ol>	
	Approval of requested funding	USD 15,000 <ul style="list-style-type: none"> <li>• A readiness assessment tool for identifying entry points in supporting the strengthening of the national evaluation system (capabilities) with national performance budgeting (USD 7,000)</li> <li>• Vlog to promote findings of both studies (USD 4,000)</li> <li>• Finalization of the translation in Spanish, French, and Arabic (USD 3,000)</li> </ul>	
	WG coordinators 2025		
	SO under new Strategy	SO3 under 2020-2024 Strategy	
<b>Other work areas</b>			
Partnerships WG	Next steps for UNEG and its approach to partnerships in 2025	Discussions may already have been had and outcomes identified during the Strategy Workshop and plenary reporting session but decision to be taken on how to address “partnerships” in 2025.	

Work Group	Decision to be taken	Proposal	Outcome
Website Redevelopment Task Force	Approval of proposed work	Phase 2 of the UNEG website redevelopment <ol style="list-style-type: none"> <li>1. Integration of AI tools to help with the automatic import of reports, creation of abstracts in the repository; automatic import of data to the Evaluation Planning Database</li> <li>2. Development of online versions of UNEG documents through micro sites. The platform and templates for the micro sites are already in place and the content of the publications just need to be added.</li> </ol>	
	Approval of requested funding	USD 50,000 for AI enhancements	
	WG coordinators 2025	Bo Weston and Deb McWhinney	
<b>New Work Areas 2025</b>			
Behavioural Science in Evaluation	Proposal to creation a Behavioural Science in Evaluation Interest Group <sup>2</sup>	The IG would: <ul style="list-style-type: none"> <li>• Provide a platform for sharing knowledge, experiences, and lessons learned in applying behavioural science to evaluations.</li> <li>• Promote experimentation and pilot tools to determine what works, under what conditions, and why.</li> <li>• Foster innovation by amplifying the relevance, reach, and impact of evaluations.</li> </ul>	
	Proposed IG coordinators	Anna Guerraggio (UNDP), Brian Diener (OIOS), Julia Engelhardt (WTO) and Adan Ruiz-Villalba (UNAIDS)	

<sup>2</sup> Proposal available on the [UNEG website](#) (login required) and the [UNEG Teams Channel](#).

## Projected UNEG Expenditures 2025

Based on figures requested by WGs above.

Working Group	Work Plan overview	Requested Budget	Approved budget
Peer Review WG	Two Peer Reviews	\$50,000	
Ethics WG	Development of an online e-learning course	\$40,000	
Gender, Disability and Human Rights WG	Dissemination products and activities for the revised HR&GE Guidance.	\$15,000	
Environmental and Social Impact WG	Develop the Guidance on Integrating ESI in Evaluation	\$25,000	
Evaluation Synthesis WG	<ul style="list-style-type: none"> <li>• USD 10,000 to cover travel of the three WG co-coordinators to attend an ESIC evidence synthesis event in 2025.</li> <li>• USD 10,000 to cover professional editorial and publishing of interactive Synthesis Guidance as a micro-site on the UNEG website.</li> </ul>	\$20,000	
Young and Emerging Evaluators WG	To facilitate (or supplement) activities for disseminating the mapping report	\$20,000	
Methods WG	<ul style="list-style-type: none"> <li>• USD 18,400 for the methods diagnostics review</li> <li>• USD 14,000 for the translation of UN evaluation reports not in English to correct the potential severe bias</li> </ul>	\$32,400	
Use of Evaluation WG	To produce the summary of good practices	\$25,000	
NECD WG	<ul style="list-style-type: none"> <li>• A readiness assessment tool for identifying entry points in supporting the strengthening of the national evaluation system (capabilities) with national performance budgeting (\$8,000)</li> <li>• Vlog to promote findings of both studies (\$4,000)</li> <li>• Finalization of the translation in Spanish, French, and Arabic (\$3,000)</li> </ul>	\$15,000	
Website redevelopment	Phase 2 – AI integration into the UNEG website	\$50,000	

Working Group	Work Plan overview	Requested Budget	Approved budget
UNEG Strategy	UNEG Strategy consultant	\$50,000	
UNEG EvalWeek 2026	UNEG EvalWeek 2026	\$50,000 <sup>3</sup>	
UNEG Secretariat	UNEG Secretariat (Programme Specialist and Analyst)	\$250,000	
	Website maintenance and server	\$30,000	
	Lyris (mailing list) listserve	\$1,380	
	UNEG related travel (DSA and terminals for WG coordinators to attend EvalWeek 2025)	\$80,000	
	Misc	\$30,000	
<b>Total</b>		<b>\$783,780</b>	

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<sup>3</sup> The agreed total amount to hosts of the UNEG EvalWeek is USD50k.